

# Material Handler

**Posted:** May 6, 2020

Thermo-Tech Windows, a growing vinyl window and door manufacturing company, has an opening for a Material Handler. The Material Handler is responsible for the accurate, safe, and efficient movement and storage of materials to support the business needs of the manufacturing operation. Operates gas forklift trucks to move, stack, load, or unload materials in and about the facility. Uses hand tools, forklifts, pallet trucks, and two-wheeled carts. Responsible for maintaining computerized inventory records and cycle counting.

Education:

High School Diploma or equivalent

Experience:

One year material handling experience preferred

Licensing and Certification:

Must have valid MN Driver's License

Skills and Knowledge:

- Ability to obtain Forklift Certification
- Knowledge of manufacturing process and inventory flow
- Familiar with Microsoft Office Products such as Word and Excel Spreadsheets
- Able to deal effectively with various personality types and cultures

Please send resume to:

**Thermo-Tech Windows LLC**  
**Attn: Human Resources**  
**1120 38<sup>th</sup> Avenue Northeast**  
**Sauk Rapids Minnesota 56379**

**Or email to:** [jobs@thermo-techwindows.com](mailto:jobs@thermo-techwindows.com)